



College Code:- AYU0766

Himalaya Ayurvedic Medical College & Hospital

Permitted By:- (NCISM), Ministry of AYUSH, Govt. of India

Approved by : Health Department Govt. of Bihar

Affiliated to - Aryabhatta Knowledge University | Bihar University of Health Sciences

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Ref. HAMCH/34-6/25

Date 19/03/2025

Minutes of Meeting

Date: 19th March 2025

Time: 11:00 AM

Venue: Principal's Office

Subject: Planning and Execution of Activities under the Co-curricular and Extra-curricular Activities Cell

Members Present:

1. Dr. (Prof.) Pratima Shukla – Principal (Chairperson) *Pratima Shukla*
2. Dr. Girish Sahdev Kargutkar – Professor, Samhita & Siddhanta (Coordinator) *Girish Sahdev Kargutkar*
3. Dr. Rama Shankar Singh – Associate Professor, Kriya Sharir *Rama Shankar Singh*
4. Dr. Dilip Kumar – Assistant Professor, Rachna Sharir *Dilip Kumar*
5. Mr. Vishnu Kant – Administrative Staff Representative *Vishnu Kant*
6. Mr. Bansh Lal Thakur – Student Representative (2024-25 Batch) *Bansh Lal Thakur*
7. Mr. Surendra Singh – Student Representative (2024-25 Batch) *Surendra Singh*
8. Dr. Rajesh Kumar – Professor, Rachna Sharir (Secretary)

Agenda:

1. Discussion on upcoming co-curricular and extra-curricular activities
2. Planning for formation and functioning of student clubs
3. Strategy for community outreach and NSS initiatives
4. Quarterly reporting and documentation norms

Proceedings:

1. Opening Remarks

The Principal, Dr. (Prof.) Pratima Shukla, welcomed the members and appreciated their enthusiasm for the smooth functioning of the Cell. She emphasized the importance of proper planning and active student engagement.

2. Activity Planning

The Cell decided to begin with a mix of cultural and educational activities. It was proposed to organize:

- A medical awareness camp in nearby rural areas
- A seminar on Ayurveda and public health
- A college-level cultural competition in April

3. Formation of Student Clubs

The following clubs were confirmed for initial formation:

- Adventure Club
- Science Club
- Environment Club
- Sanskrit Club
- Photography Club
- Animal Lovers Club

Student representatives were assigned to circulate forms to gather interest and shortlist club coordinators from among students.

4. Community Outreach and NSS

The Cell agreed to coordinate with the NSS unit for scheduling regular community service activities including sanitation drives and health camps. A tentative NSS activity was planned for mid-May 2025.

5. Reporting and Documentation

The Secretary, Dr. Rajesh Kumar, informed members that quarterly reports will be compiled and submitted to the Principal, and a standard format will be shared for consistent documentation.

6. Next Meeting

It was agreed that the next meeting of the Cell would be held in the third week of May to review progress and finalize execution timelines.

Vote of Thanks:

The meeting ended with a vote of thanks by Dr. Girish Sahdev Kargutkar, who appreciated the inputs from all members.

Recorded by:

Dr. Rajesh Kumar

Secretary, Co-curricular and Extra-curricular Activities Cell

Approved by:

Dr. (Prof.) Pratima Shukla

Principal, Himalaya Ayurvedic Medical College and Hospital

PRINCIPAL/MEDICAL SUPERINTENDENT

HIMALAYA AYURVEDIC MEDICAL COLLEGE
& HOSPITAL

CHIKSI, Paliganj, Patna (Bihar)